

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
September 24, 2014
3:00 P.M. – DISTRICT OFFICE
1055 Ventura Ave.
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of September 10, 2014 Meeting.
 - b. Resolution nominating Russ Baggerly to fill the term of 1/1/2015 – 1/1/2019 for the Alternate Special District Member of the Ventura Local Agency Formation Commission.

RECOMMENDED ACTION: Adopt Consent Agenda

6. Bills
7. Resolution awarding a contract to Brannon Inc. DBA Smith Electric Service in the amount of \$708,200 for the HVAC Replacement – District Office Specification 14-372.

RECOMMENDED ACTION: Adopt Resolution

8. Recommend approval of a purchase order to Vista Ford in the amount of \$25,700.71 for the purchase of a ¾ ton pickup truck with utility bed.

RECOMMENDED ACTION: Motion approving recommendation

9. Recommend approval of a purchase order to Vista Ford in the amount of \$36,124.05 for the purchase of a 1 ton pickup truck with dump bed.

RECOMMENDED ACTION: Motion approving recommendation

10. Recommend approval of the renewal of the Special Liability Insurance Program in the amount of \$63,299.31.

RECOMMENDED ACTION: Motion approving recommendation

11. Recommend amending the January 8, 2014 minutes, item 4 (c) to properly reflect the meeting of the Personnel Committee to be held on the 2nd Monday of the month.

RECOMMENDED ACTION: Motion approving recommendation

12. Discussion of the Board meeting schedule for November and December, 2014.

RECOMMENDED ACTION: Direction to Staff

13. Information Items:

- a. Water Resources Minutes.
- b. Finance Committee Minutes.
- c. Recreation Area Report for July, 2014.
- d. Notice of Preparation of the Environmental Impact Report for the Water Supply Contract Extension Project.
- e. Investment Report.

14. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Native Electrical Construction, Inc. v. Casitas Municipal Water District. Case Number: 56-2014-00457255-CU-BC-VTA.

15. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
September 10, 2014

A meeting of the Board of Directors was held September 10, 2014 at Casitas' Office, Oak View, California. The meeting was called to order at 3:00 p.m. Directors Hicks, Bergen, Kaiser, Baggerly and Word were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There was one staff member and no members of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum asked who is planning to attend the AWA event on Thursday, April 18th. President Hicks and Director Kaiser are planning to attend. AWA is also conducting their annual tour on Nov 13th and the finish spot is again at Casitas dam. If you have any interest in wanting to do the tour let us know.

Mr. Wickstrum informed the board of the AWA Water Issues meeting with the City of Ventura providing the presentation. He then discussed water shortages in the area. Lake Castaic is down over 100 feet and has banned swimming and boating. They have from two to four years supply left. Lake Cachuma is at critical levels. Goleta Water is denying new connections due to water supply and the Santa Barbara County Board of Supervisors urged the public to conserve.

Mr. Wickstrum then mentioned that notice was provided on water quality taste and odor. We are looking at air stripping in the intake structure. One of the ways to get rid of sulfur is to run air through it. The treatment plant is struggling with turbidity because of turnover and having to control our pumping over the last couple of weeks. Staff is doing an excellent job of maintaining water supply and quality. Director Kaiser asked that the boards appreciation be conveyed to staff for coming up with solutions and working together.

3. Board of Director comments.

Director Kaiser questioned the removal of signage regarding the bald eagles. Mr. Wickstrum explained that the Park Services Manager works with a biologist regarding the timing of signage and when to remove it.

Director Baggerly asked about any news on the motor mutes for the sound issue. Mr. Wickstrum said he would find out.

Director Kaiser mentioned that the Quagga ad hoc committee is trying to schedule a meeting with federal delegates next week on the quagga issue.

4. Consent Agenda ADOPTED

- a. Minutes of August 27, 2014 Meeting.
- b. Recommend approval of Leak Relief in the amount of \$782.59 to Scott Rasmussen.
- c. Resolution awarding a contract for the Ojai 3M Pump Plant Electrical Upgrades Specification 14-371 to Oilfield Electric and Motor Inc. in the amount of \$99,500.
- d. Recommend approval of a purchase order to Consulting West in the amount of \$31,200 for electrical engineering services for the upgrade of Avenue 2 Pump Plant's electrical system.
- e. Recommend approval of a purchase order to Consulting West in the amount of \$19,900 for electrical engineering services to assess and troubleshoot the plant's power generator.

The Consent Agenda was offered by Director Kaiser, seconded by Director Baggerly and adopted by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 14-20

5. Bills APPROVED

On the motion of Director Kaiser, seconded by Director Baggerly, the bills were approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

6. Recommend authorizing the President of the Board to sign the Agreement in Principle, on behalf of the District and subcontractors for Ventura County's State Water. APPROVED

On the motion of Director Baggerly, seconded by Director Word the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

7. Resolution authorizing staff to apply for a grant from the California Department of Parks and Recreation, Division of Boating and Waterways to prevent the infestation of Quagga and Zebra Mussels in Lake Casitas.

ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 14-21

8. Resolution setting a public hearing for consideration of an adjustment of 5% to Board of Director's compensation. ADOPTED

The resolution was offered by Director Bergen, seconded by Director Word and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 14-22

9. LAFCo Call for Nominations for Independent Special District Alternate Member.

Director Baggerly expressed interest in being nominated. The motion was made by Director Kaiser, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Information Items: APPROVED

- a. Executive Committee Minutes
- b. Water Consumption Report.
- c. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- d. Investment Report.

Mr. Mathews asked if any Directors had attended meetings for which they received compensation. Director Kaiser indicated he had attended an Ojai Chamber meeting and President Hicks attended a Ventura Chamber meeting. It was suggested an agenda item be added to the Board agenda for the Board to report on their meetings attended.

On the motion of Director Kaiser, seconded by Director Baggerly and passed by the following roll call vote, the Information Items were approved for filing.

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

11. Adjournment

President Hicks adjourned the meeting at 3:31 p.m.

Pete Kaiser, Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NOMINATING RUSS BAGGERLY TO FILL THE TERM OF 1/1/2015 –
1/1/2019 FOR THE ALTERNATE SPECIAL DISTRICT MEMBER OF THE VENTURA
LOCAL AGENCY FORMATION COMMISSION

WHEREAS, the Executive Officer of the Ventura Local Agency Formation Commission (LAFCo) has notified the District of a vacancy on the LAFCo for an alternate member representing the independent special districts in Ventura County to fill the term from 1/1/2015 to 1/1/2019, and has issued a call for nominations to be submitted in writing pursuant to California Government Code Section 56332 (c); and

WHEREAS, the Ventura County Independent Special District Selection Committee has adopted Rules and Regulations concerning vacancies on LAFCo and the time for consideration of candidate for appointment; and

WHEREAS, the Rules and Regulations of the Ventura County Independent Special District Selection Committee require that nominations shall be by resolution and candidates nominated shall submit a resume or candidate statement; and

WHEREAS, at the time and in the manner required by law, the Casitas Municipal Water District met on September 10, 2014 to consider the call for nominations by LAFCo Executive Officer;

NOW THEREFORE BE IT RESOLVED by the Casitas Municipal Water District as follows:

- 1) Russ Baggerly is hereby nominated to fill the term beginning 1/1/2015 and expiring 1/1/2019 as the alternate member of the Ventura LAFCo representing independent special districts in Ventura County.
- 2) The General Manager shall transmit a signed copy of this Resolution and a copy of the resume or candidate statement for Russ Baggerly to the Ventura LAFCo Executive Officer.

Adopted this 24th day of September, 2014.

AYES

NOES

ABSTAINS

Bill Hicks, President
Casitas Municipal Water District

Attest:

Pete Kaiser, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
 Payable Fund Check Authorization
 Checks Dated 9/11/14-9/18/14
 Presented to the Board of Directors For Approval September 24, 2014

Check	Payee			Description	Amount
000516	Payables Fund Account	#	9759651478	Accounts Payable Batch 091114	\$286,443.68
000517	Payables Fund Account	#	9759651478	Accounts Payable Batch 091714	\$463,894.40
					\$750,338.08
000518	Payroll Fund Account	#	9469730919	Estimated Payroll 10/2/14	\$140,000.00
					\$140,000.00
				Total	\$890,338.08

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000516-000518 have been duly audited is hereby certified as correct.


 Denise Collin, Accounting Manager 9/17/14

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000516	A/P Checks:	018926-018939
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
000517	A/P Checks:	018940-019051
	A/P Draft to P.E.R.S.	091843
	A/P Draft to State of CA	091842
	A/P Draft to I.R.S.	091841
	Void:	019007-019008, 019045

The above numbered checks, have been duly audited are hereby certified as correct.

 9/17/14
Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 09/13/14
Pay Date of 09/18/14
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 9/15/14
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

9/17/2014 10:04 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 9/11/2014 THRU 9/18/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	9/17/2014			019007		
C-CHECK	VOID CHECK	V	9/17/2014			019008		
C-CHECK	VOID CHECK	V	9/17/2014			019045		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	3 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		3	0.00	0.00	0.00
BANK: *	TOTALS:	3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00004	ACWA/JPIA Health Insurance 9/14	R	9/11/2014	119,044.63		018926		119,044.63
01616	FRED BRENEMAN 8/31/14-9/13/14	R	9/11/2014	391.00		018927		391.00
01068	CAPIO Annual Membership Dues	R	9/11/2014	225.00		018928		225.00
01055	Neil Cole Reimburse Mileage 8/14	R	9/11/2014	189.28		018929		189.28
02041	Custom Mailing Solutions, Inc Water Conservation Brochures	R	9/11/2014	268.75		018930		268.75
01498	Department of Industrial Relat Classification Fee Lazy River	R	9/11/2014	935.00		018931		
	I-P1204020SN I-P1205532SN Inspection Fee, Waterpark	R	9/11/2014	195.00		018931		1,130.00
00520	DESTIN THOMAS COMM., INC. Radio Equip for Eq#47, LCRA	R	9/11/2014	197.48		018932		197.48
00091	ERNST & YOUNG LLP Client#60028334 Services	R	9/11/2014	1,631.00		018933		
	I-US01311097886 I-US0131108540 Client#60028334 Services	R	9/11/2014	1,086.00		018933		2,717.00
00673	DOROTHY FORTNER Renewal of D2, T2 Certs	R	9/11/2014	114.68		018934		114.68
00746	GREEN THUMB INTERNATIONAL Plants for Fair Booth for LCRA	R	9/11/2014	390.28		018935		390.28
00437	HERTZ EQUIPMENT RENTAL 4X4 Truck Rental for Fisheries	R	9/11/2014	128.63		018936		128.63
00126	CAROLE ILES Reimburse Mileage 8/14	R	9/11/2014	39.20		018937		39.20
00144	BOB MONNIER Reimburse Mileage 8/14	R	9/11/2014	152.43		018938		
	I-Aug 14 I-Jul 14 Reimburse Mileage 7/14	R	9/11/2014	127.40		018938		279.83
00215	SOUTHERN CALIFORNIA EDISON Acct#2210502480	R	9/11/2014	159,513.22		018939		
	I-090314a Acct#2210505426	R	9/11/2014	1,755.88		018939		
	I-090314b Acct#2237789169	R	9/11/2014	34.44		018939		
	I-090314c Acct#2269631768	R	9/11/2014	24.38		018939		161,327.92

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02587	A&M LAWNMOWER SHOP							
I-39282	Leaf Blower for Dist Maint	R	9/17/2014	455.80		018940		
I-39283	Weedeater Heads for Dist Maint	R	9/17/2014	36.01		018940		491.81
00006	ADAMSON'S AUTOMOTIVE REPAIR							
I-002383	Tow #3 to Rock's, Fisheries	R	9/17/2014	75.00		018941		75.00
00420	AE Group Mechanical Engineers,							
I-143CASITHVAC	Office HVAC & Lighting Design	R	9/17/2014	5,950.00		018942		5,950.00
02595	Aeroacoustic Engineering Consu							
I-AEC001488	3 Motor Mutes for Pump Plants	R	9/17/2014	28,325.00		018943		28,325.00
00010	AIRGAS USA LLC							
I-9030982310	Soapstone for Pipelines	R	9/17/2014	19.57		018944		
I-9031090925	Welding Supplies for PP	R	9/17/2014	48.77		018944		68.34
00011	ALERT COMMUNICATIONS							
I-140800847101	Call Center 9/14	R	9/17/2014	270.85		018945		270.85
02619	AM-PM Rooter & Plumbing							
I-346	Snake Sewer Drain LCRA Shower	R	9/17/2014	125.00		018946		125.00
00836	AMERICAN RED CROSS							
I-10318982	Lifeguard Certificates	R	9/17/2014	140.00		018947		140.00
00029	AMERICAN TOWER CORP							
I-090114	Tower Rent, Red Mtn, Rincon Pk	R	9/17/2014	1,692.12		018948		1,692.12
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7003195120	Couplings for TP Pumps	R	9/17/2014	226.59		018949		226.59
00014	AQUA-FLO SUPPLY							
I-658311	PVC for Backwash Recapture, WP	R	9/17/2014	742.01		018950		
I-664441	Camp F Plumbing Parts	R	9/17/2014	63.44		018950		
I-665684	Parts for Pipeline Repair	R	9/17/2014	25.71		018950		
I-665861	PVC for Waterless Urinals	R	9/17/2014	25.73		018950		
I-668438	PVC Parts for Waterpark Leak	R	9/17/2014	44.49		018950		
I-668628	PVC for Waterpark Leak	R	9/17/2014	15.23		018950		916.61
00840	AQUA-METRIC SALES COMPANY							
I-0053305	1" Meters for Warehouse Stock	R	9/17/2014	3,048.74		018951		
I-0053318	Meter Parts for O&M CS	R	9/17/2014	3,814.06		018951		6,862.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02179	Art Street Interactive I-110545 Res System Maint/Hosting	R	9/17/2014	542.15		018952		542.15
01666	AT & T I-000005708436 T-1 Line 8310001729783 I-000005710210 T-1 Lines 8310002969306	R R	9/17/2014 9/17/2014	357.32 1,092.91		018953 018953		1,450.23
00018	AT & T MOBILITY I-829434088X09142014 PT Wildlife Biol Monthly Cell	R	9/17/2014	11.99		018954		11.99
00020	AVENUE HARDWARE, INC I-56233 Wheels for Pipelines I-57664 Washers, Triflow for Telemetry	R R	9/17/2014 9/17/2014	25.59 40.53		018955 018955		66.12
00021	AWA OF VENTURA COUNTY I-091514 9/24/14 CCWUC Luncheon	R	9/17/2014	200.00		018956		200.00
00030	B&R TOOL AND SUPPLY CO I-1284477000101 Drill for Welding Shop I-1285021000101 Terry Cloth Rags for Warehouse I-1285044000101 Tie Downs for Pipelines	R R R	9/17/2014 9/17/2014 9/17/2014	157.46 347.06 18.91		018957 018957 018957		523.43
00679	BAKERSFIELD PIPE & SUPPLY INC I-S2083101001 Stainless Steel Nipples for PP I-S2084828001 Flanges, Gaskets for Pipelines	R R	9/17/2014 9/17/2014	7.49 65.52		018958 018958		73.01
00821	BEST BEST & KRIEGER LLP I-733395 Matter#8235600002 7/14	R	9/17/2014	187.60		018959		187.60
00032	BIOVIR LABORATORIES, INC I-140911 Giardia/Crypto I-IEH141076 Giardia/Crypto	R R	9/17/2014 9/17/2014	398.18 398.18		018960 018960		796.36
09716	CA-NV SECTION AWWA I-14072014 Renew Certificate #1407	R	9/17/2014	50.00		018961		50.00
02593	Cal-Coast Machinery I-198771 Repair Camp F Mower	R	9/17/2014	203.94		018962		203.94
00055	CASITAS BOAT RENTALS I-Aug 14 Gas Gas for Boats at LCRA	R	9/17/2014	1,001.47		018963		1,001.47
00055	CASITAS BOAT RENTALS I-Cafe Passes Aug 14 Reimburse Cafe Passes 8/14	R	9/17/2014	2,071.12		018964		2,071.12

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02100	Clean Lakes, Inc.							
I-4631	Lake Treatment 8/26/14	R	9/17/2014	8,400.00		018965		8,400.00
00057	CLEAN SOURCE							
I-285665600	Janitorial Supplies, LCRA	R	9/17/2014	1,830.09		018966		1,830.09
01843	COASTAL COPY							
I-560311	Copier Usage at LCRA	R	9/17/2014	254.34		018967		
I-560312	Copier Usage for Dist Office	R	9/17/2014	116.52		018967		
I-562288	Copier Usage at Dist Office	R	9/17/2014	52.38		018967		423.24
00059	COASTAL PIPCO							
I-S1827675001	Galvanized Parts for Pipelines	R	9/17/2014	7.42		018968		
I-S1829019001	PVC Parts for Treatment Plant	R	9/17/2014	59.27		018968		66.69
00061	COMPUWAVE							
I-SB02077899	Mini USB Bluetooth, IT Dept	R	9/17/2014	20.43		018969		
I-SB02077900	Toner Cartridges for Stock	R	9/17/2014	280.63		018969		301.06
00719	CORELOGIC INFORMATION SOLUTION							
I-81267219	Realquest Subscription	R	9/17/2014	137.50		018970		137.50
02660	Cumulus Broadcasting, Inc.							
I-125358	Drought Radio Spots	R	9/17/2014	1,018.00		018971		
I-125501	Drought Radio Ads	R	9/17/2014	323.60		018971		
I-125845	Drought Radio Ads	R	9/17/2014	343.40		018971		1,685.00
01001	CUSTOM PRINTING							
I-130364	Print Purchase Orders	R	9/17/2014	777.46		018972		
I-130516	Print Water Waste Door Hangers	R	9/17/2014	577.14		018972		1,354.60
02034	D.K. Mechanical							
I-2967	Repair #89, Pump Truck	R	9/17/2014	375.00		018973		375.00
01856	DATA FLOW							
I-15144	Print AP Checks	R	9/17/2014	185.93		018974		185.93
01764	DataProse, LLC							
I-DP1402228	UB Mailing, Special Mailing	R	9/17/2014	4,114.34		018975		4,114.34
00081	DELTA LIQUID ENERGY							
I-302649	Propane for Damtender	R	9/17/2014	64.95		018976		
I-302653	Propane for Showers	R	9/17/2014	512.60		018976		
I-302656	Propane for Office	R	9/17/2014	73.33		018976		650.88

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00182	DEWITT PETROLEUM							
I-0046160	Gas for Main Yard	R	9/17/2014	4,519.27		018977		
I-0046161	Gas for Lake	R	9/17/2014	2,261.65		018977		
I-0046389IN	Diesel for Main Yard	R	9/17/2014	1,088.41		018977		7,869.33
00085	DON'S INDUSTRIAL SUPPLIES, INC							
I-355249	Couplings for Pump Plants	R	9/17/2014	40.64		018978		
I-355354	Gaskets for Pump Plants	R	9/17/2014	4.79		018978		45.43
00086	E.J. Harrison & Sons Inc							
I-1108	Acct#500546088	R	9/17/2014	1,400.00		018979		1,400.00
00488	ELECTRONIC SYSTEMS TECHNOLOGY							
C-30196A	Accrue Use Tax	R	9/17/2014	39.15CR		018980		
D-30196A	Accrue Use Tax	R	9/17/2014	39.15		018980		
I-30196	Power Supplys for Telemetry	R	9/17/2014	536.34		018980		536.34
01705	RJ FADDIS							
I-091114	Advance for Travel	R	9/17/2014	678.67		018981		678.67
00095	FAMCON PIPE & SUPPLY							
I-161070	Valve, Coupler for Pipelines	R	9/17/2014	897.63		018982		
I-161378	Saddle for Pipelines	R	9/17/2014	98.90		018982		
I-161411	Corp Stop for Pipelines	R	9/17/2014	209.63		018982		
I-161513	Cla-Val Parts for Pipelines	R	9/17/2014	1,210.45		018982		
I-161534	Elbow for Pipelines	R	9/17/2014	83.85		018982		
I-161650	Pipe for Pipelines	R	9/17/2014	870.75		018982		
I-161655	Elbow For Pipelines	R	9/17/2014	198.88		018982		
I-161691	Meter Vaults for Pipelines	R	9/17/2014	569.75		018982		4,139.84
00013	FERGUSON ENTERPRISES INC #1083							
I-1011122	Sink Parts for LCRA	R	9/17/2014	223.78		018983		223.78
00099	FGL ENVIRONMENTAL							
I-407480AA	Metals, Total-Mn	R	9/17/2014	6.75		018984		
I-408829A	Metals, Total-Mn	R	9/17/2014	70.00		018984		
I-408887A	Wet Chemistry-NO3	R	9/17/2014	61.00		018984		
I-408997A	Metals, Total-Mn	R	9/17/2014	45.00		018984		
I-409110A	Wet Chemistry-NO3	R	9/17/2014	43.00		018984		
I-409111A	TOC Analysis, WQ Testing	R	9/17/2014	104.00		018984		329.75
00096	FIREMASTER - LOS ANGELES REG.							
I-0000191644	Annual Fire Extinguisher Svc	R	9/17/2014	639.00		018985		639.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	FISHER SCIENTIFIC							
I-7143502	Membrane Filters for Lab	R	9/17/2014	97.68		018986		97.68
02589	Floyd, Skeren & Kelly, LLP							
I-616325	DOS 7/9/14 Claim#13-11419	R	9/17/2014	280.50		018987		280.50
00104	FRED'S TIRE MAN							
I-76663	Rear Brakes for #34, Maint	R	9/17/2014	280.60		018988		
I-76666	Oil Change, #51, Pipelines	R	9/17/2014	95.20		018988		
I-76924	Oil Change for #9, Conservation	R	9/17/2014	36.45		018988		412.25
00485	FRUIT GROWERS SUPPLY COMPANY							
I-91592679	Gloves for Spray Rig, DM	R	9/17/2014	26.70		018989		26.70
01280	FRY'S ELECTRONICS, INC.							
I-5610853	Wireless Cards for LCRA	R	9/17/2014	345.54		018990		
I-5610855	UPS Backup Power Supply	R	9/17/2014	118.79		018990		464.33
01292	GEORGE YARDLEY CO							
I-19198	Asco Rebuild Kit W/P Showers	R	9/17/2014	91.66		018991		91.66
02700	Gloria Giraldo							
I-080714	Camping Fee Refund	R	9/17/2014	20.00		018992		20.00
02158	Google, Inc.							
I-11334544	Additional Usage	R	9/17/2014	6.50		018993		6.50
00115	GRAINGER, INC							
I-9527820832	Pressure Washer for Dam	R	9/17/2014	977.81		018994		
I-9528458467	Work Light for E & M	R	9/17/2014	152.84		018994		
I-9529198328	Work Light Tripod E & M	R	9/17/2014	180.33		018994		1,310.98
00746	GREEN THUMB INTERNATIONAL							
I-471671	Plants for District Garden	R	9/17/2014	17.39		018995		17.39
00121	HACH COMPANY							
I-8995629	Reagents for Treatment Plant	R	9/17/2014	274.64		018996		
I-9003875	Miremonte Well Reagents	R	9/17/2014	182.74		018996		457.38
01052	HARBOR FREIGHT TOOLS USA, INC							
I-667864	Vise, Couplers for LCRA Maint	R	9/17/2014	124.65		018997		124.65
00125	IDEXX DISTRIBUTION CORP							
I-280998579	Colilert Test Kits for Lab	R	9/17/2014	826.54		018998		826.54

VENDOR SET: 01 Casitas Municipal Water D
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00872	Irrisoft, Inc.							
I-5228	ET Signal Services	R	9/17/2014	79.00		018999		79.00
00131	JCI JONES CHEMICALS, INC							
I-630983	Chlorine for TP, CM#631024	R	9/17/2014	1,770.00		019000		
I-631299	Chlorine for TP, CM#631335	R	9/17/2014	899.94		019000		
I-631301	Chlorine for TP, CM#631336	R	9/17/2014	1,770.00		019000		
I-631603	Chlorine for TP, CM#631689	R	9/17/2014	6,540.00		019000		
I-632142	Chlorine for TP, CM#632188	R	9/17/2014	3,540.00		019000		14,519.94
00360	LESLIE'S POOL SUPPLIES, INC							
I-142345097	Chemicals for Waterpark	R	9/17/2014	202.27		019001		202.27
02659	London Bridge Marine Corp							
I-386	Retention for Boathouse	R	9/17/2014	6,331.35		019002		6,331.35
00149	MCJUNKIN RED MAN CORPORATION							
I-5325173001	Flange for Upper Tunnel, Dam	R	9/17/2014	16.13		019003		
I-5325173002	Street Elbow for Upper Tunnel	R	9/17/2014	10.75		019003		26.88
00329	MCMaster-CARR SUPPLY CO.							
I-11473249	Valves, Polyethylene Sheets E&M	R	9/17/2014	94.83		019004		
I-99888785	Tube Fittings for TP	R	9/17/2014	62.42		019004		157.25
01404	MCT TRAILERS							
I-60728	Repairs to Maint Trailer, #211	R	9/17/2014	1,654.80		019005		1,654.80
00151	MEINERS OAKS ACE HARDWARE							
I-626652	PVC Parts for O&M Cust Svc	R	9/17/2014	18.61		019006		
I-626725	Eye Bolts for 4 M Reservoir	R	9/17/2014	4.39		019006		
I-626759	Quick Set Epoxy for TP	R	9/17/2014	4.40		019006		
I-626821	Broom, Paint Brushes, O&M CS	R	9/17/2014	25.17		019006		
I-626825	Conduit, Connector for Maint	R	9/17/2014	14.22		019006		
I-626838	Trash Bags, Masking Tape, LCRA	R	9/17/2014	44.45		019006		
I-627429	Paint for Pipelines	R	9/17/2014	10.15		019006		
I-627464	Cutoff Blades for LCRA Maint	R	9/17/2014	67.49		019006		
I-627470	Sand Bags for Dist Maint	R	9/17/2014	1.55		019006		
I-627472	Sand Bags for Dist Maint	R	9/17/2014	37.15		019006		
I-627522	Parts to Install Light at LCRA	R	9/17/2014	36.21		019006		
I-627761	Brushes, Paint, Trash Bags	R	9/17/2014	35.72		019006		
I-627808	Paper Towels, Plumbers Putty	R	9/17/2014	14.74		019006		
I-627816	Thread Rod, PVC for LCRA Maint	R	9/17/2014	35.50		019006		
I-627829	Batteries for LCRA Maint	R	9/17/2014	7.82		019006		
I-627858	Metal Stamp Kit for Pipelines	R	9/17/2014	24.45		019006		
I-627911	Chlorine, Broom for Pump Plant	R	9/17/2014	45.81		019006		
I-627945	Bubblers, PVC for LCRA Maint	R	9/17/2014	16.22		019006		
I-628035	Shovel for Pipelines	R	9/17/2014	29.34		019006		
I-628043	Insect Spray for Dist Maint	R	9/17/2014	15.64		019006		

VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-628064	Garden Sprayer for Dist Maint	R	9/17/2014	15.64		019006		
I-628336	Socket, Screwdrivers for Maint	R	9/17/2014	24.92		019006		
I-628343	Bolts & Screws for LCRA Maint	R	9/17/2014	12.98		019006		
I-628607	Concrete for Lower Rincon Main	R	9/17/2014	20.58		019006		
I-628688	Thread Cutting Oil, Netting	R	9/17/2014	73.16		019006		
I-628752	Concrete for Re-Pipe Job	R	9/17/2014	20.58		019006		
I-628758	Comp Tees, Tubes for Maint	R	9/17/2014	12.62		019006		
I-628768	Thermometer, Hook for Telemetry	R	9/17/2014	13.01		019006		
I-628775	PVC Pipe, Nipple for Maint	R	9/17/2014	47.54		019006		
I-628843	PVC Coupler for Maint	R	9/17/2014	1.74		019006		
I-628890	Elbows for Robles	R	9/17/2014	11.72		019006		
I-628944	Rawl Tapr, Box Screw Cover	R	9/17/2014	64.48		019006		
I-628953	PVC Elbows for Robles	R	9/17/2014	5.90		019006		813.90
02627	Micro Quality Calibration, Inc							
I-10079383	Calibrate/Certify Tester, E&M	R	9/17/2014	315.00		019009		315.00
00163	OFFICE DEPOT							
I-727827365001	Office Supplies	R	9/17/2014	56.94		019010		56.94
01570	Ojai Auto Supply LLC							
I-318580	Garage Supplies	R	9/17/2014	12.88		019011		12.88
00912	OJAI BUSINESS CENTER, INC							
I-9712	Shipping for E&M Meg-Alerts	R	9/17/2014	144.00		019012		144.00
00602	OJAI TRUE VALUE							
I-50165	Springs for LCRA Maint	R	9/17/2014	8.40		019013		8.40
00168	OJAI VALLEY NEWS							
I-02745455001	Water Restriction Notice Ads	R	9/17/2014	200.00		019014		
I-02745563001	Water Restriction Notice Ads	R	9/17/2014	200.00		019014		
I-02745631001	Water Restriction Notice Ads	R	9/17/2014	200.00		019014		600.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-16690	Cust#20594	R	9/17/2014	162.96		019015		
I-16762	Cust#52921	R	9/17/2014	54.32		019015		217.28
00734	ONESOURCE DISTRIBUTORS							
I-S4441703001	Label Maker Ink-Telemetry	R	9/17/2014	77.47		019016		77.47
10072	PERMACOLOR, INC							
I-276122	Coat Pipe Fittings, GAPP	R	9/17/2014	397.46		019017		
I-276123	Coat ClaVal Cover, Pipelines	R	9/17/2014	110.00		019017		507.46

VENDOR SET: 01 Casitas Municipal Water D
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01439	PRECISION POWER EQUIPMENT							
I-2885	Part to Repair Blower, DM	R	9/17/2014	20.46		019018		20.46
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6714	Gas Tank Inspection, Main Yard	R	9/17/2014	267.17		019019		
I-6715	Gas Tank Inspection, LCRA	R	9/17/2014	210.00		019019		477.17
02628	R.F. MacDonald Co.							
I-199828	NH3 Mix Pump, TP	R	9/17/2014	1,738.98		019020		1,738.98
02341	Revel Match, LLC							
C-INV96126A	Accrue Use Tax	R	9/17/2014	311.85CR		019021		
D-INV96126A	Accrue Use Tax	R	9/17/2014	311.85		019021		
I-INV96126	Tubes for Waterpark	R	9/17/2014	4,801.75		019021		4,801.75
00313	ROCK LONG'S AUTOMOTIVE							
I-12802	Repairs to Eq#28, LCRA Maint	R	9/17/2014	947.07		019022		
I-12858	Inspect A/C in #43, Maint	R	9/17/2014	44.00		019022		
I-12876	Repairs to Eq#18, Maint Truck	R	9/17/2014	678.64		019022		1,669.71
02314	Rogue Jet Boatworks, Inc.							
I-201414681	10% Due New Patrol Boat	R	9/17/2014	7,440.00		019023		
I-201414682	50% Due New Patrol Boat	R	9/17/2014	33,480.00		019023		40,920.00
01109	SALVADOR LOERA TRANSPORTATION							
I-15195	Road Base for S/A Ramp LCRA	R	9/17/2014	516.00		019024		516.00
01107	SAWYER PETROLEUM							
I-S96391	Oil for Pump at TP	R	9/17/2014	101.29		019025		101.29
02344	ServiceMaster Building Mainten							
I-17660	Janitorial Service,Dist Office	R	9/17/2014	1,196.00		019026		1,196.00
00048	STATE OF CALIFORNIA							
I-1410E53103	1988 Drinking Water Bond	R	9/17/2014	152,533.74		019027		152,533.74
01696	SUPERIOR MACHINE							
I-2736	Machine Flanges for GAPP	R	9/17/2014	220.00		019028		220.00
02497	Total Barricade Service, Inc.							
I-25713	Traffic Control on Hwy 150	R	9/17/2014	945.00		019029		945.00
02527	Traffic Technologies LLC							
I-15546	Danger Signs for E&M	R	9/17/2014	30.46		019030		
I-15547	No Tresspassing Signs, DM	R	9/17/2014	1,240.12		019030		1,270.58

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/11/2014 THRU 9/18/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
09465	TRAVIS AGRICULTURAL CONSTRUCTI Chlorination By-Pass Line	R	9/17/2014	24,171.30		019031		24,171.30
02323	Mitch Tull Advance for Travel	R	9/17/2014	600.57		019032		600.57
01662	TYLER TECHNOLOGIES, INC. Backflow Module Maint	R	9/17/2014	1,899.84		019033		1,899.84
00225	UNDERGROUND SERVICE ALERT 191 New Ticket Charges	R	9/17/2014	286.50		019034		286.50
00246	VENTURA COUNTY AIR POLLUTION Permit Main Yard Gas Tank	R	9/17/2014	551.00		019035		551.00
00258	VENTURA STEEL, INC Steel Stock for LCRA Maint	R	9/17/2014	129.48		019036		
	I-158348 Steel Plate for Meter Lid	R	9/17/2014	124.00		019036		253.48
01283	Verizon Wireless Monthly Cell Charges, DO, TP	R	9/17/2014	846.41		019037		
	I-9731450785 Monthly Cell Charges, LCRA	R	9/17/2014	392.69		019037		1,239.10
02583	WageWorks FSA Monthly Admin Fee	R	9/17/2014	86.40		019038		86.40
00270	WELLS FARGO BANK Accrue Use Tax	R	9/17/2014	18.70CR		019039		
	D-090814a Accrue Use Tax	R	9/17/2014	18.70		019039		
	I-090814 Monthly Credit Card Charges	R	9/17/2014	516.18		019039		516.18
00271	WEST COAST AIR CONDITIONING A/C Repairs for LCRA	R	9/17/2014	126.00		019040		
	I-S59617 PM Service, Dist Office	R	9/17/2014	185.00		019040		
	I-S59951 Belts for Dist Office A/C Unit	R	9/17/2014	60.29		019040		371.29
02676	West Coast Power Solutions New Air Handler Controls,DO AC	R	9/17/2014	2,368.80		019041		
	I-J651 Rentention	R	9/17/2014	1,052.80		019041		3,421.60
00826	STAN WHISENHUNT DBA Design Water Waste Door Hanger	R	9/17/2014	150.00		019042		
	I-5683 Design Water Waste Ads	R	9/17/2014	300.00		019042		450.00

VENDOR SET: 01 Casitas Municipal Water D
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10002211892	Sealant, Channel Locks WP	R	9/17/2014	100.69		019043		100.69
02685	Zemarc Inc.							
I-542974001	Bearing Diagnostic Tool, PP	R	9/17/2014	8,544.70		019044		8,544.70
1	Leslie D Stookey							
I-000201409050887	TS Refund	R	9/17/2014	85.00		019046		85.00
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201409150888	457 CATCH UP	R	9/17/2014	634.61		019047		
I-DCI201409150888	DEFERRED COMP FLAT	R	9/17/2014	2,894.24		019047		
I-DI%201409150888	DEFERRED COMP PERCENT	R	9/17/2014	85.53		019047		3,614.38
01960	Moringa Community							
I-MOR201409150888	PAYROLL CONTRIBUTIONS	R	9/17/2014	16.75		019048		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201409150888	457 CATCH UP	R	9/17/2014	864.53		019049		
I-DCN201409150888	DEFERRED COMP FLAT	R	9/17/2014	4,632.85		019049		
I-DN%201409150888	DEFERRED COMP PERCENT	R	9/17/2014	304.10		019049		5,801.48
00180	S.E.I.U. - LOCAL 721							
I-COP201409150888	SEIU 721 COPE	R	9/17/2014	12.00		019050		
I-UND201409150888	UNION DUES	R	9/17/2014	677.00		019050		689.00
00230	UNITED WAY							
I-UWY201409150888	PAYROLL CONTRIBUTIONS	R	9/17/2014	60.00		019051		60.00
00128	INTERNAL REVENUE SERVICE							
I-T1 201409150888	Federal Withholding	D	9/18/2014	25,445.06		091841		
I-T3 201409150888	FICA Withholding	D	9/18/2014	23,317.56		091841		
I-T4 201409150888	Medicare Withholding	D	9/18/2014	5,867.84		091841		54,630.46
00049	STATE OF CALIFORNIA							
I-T2 201409150888	State Withholding	D	9/18/2014	8,535.63		091842		8,535.63
00187	CALPERS							
I-PBB201409150888	PERS BUY BACK	D	9/18/2014	66.87		091843		
I-PEB201409150888	PEBRA EMPLOYEES PORTION	D	9/18/2014	910.90		091843		
I-PER201409150888	PERS EMPLOYEE PORTION	D	9/18/2014	9,927.13		091843		
I-PRB201409150888	PEBRA EMPLOYER PORTION	D	9/18/2014	910.90		091843		
I-PRR201409150888	PERS EMPLOYER PORTION	D	9/18/2014	12,173.18		091843		23,988.98

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	123	663,183.01	0.00	663,183.01
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	87,155.07	0.00	87,155.07
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			126	750,338.08	0.00	750,338.08
BANK: AP	TOTALS:		126	750,338.08	0.00	750,338.08
REPORT TOTALS:			129	750,338.08	0.00	750,338.08

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: HEATING VENTILATION AND AIR CONDITIONING (HVAC) REPLACEMENT-
DISTRICT OFFICE, SPECIFICATION 14-372
DATE: SEPTEMBER 4, 2014

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the construction of the Heating, Ventilation and Air Conditioning Replacement, Specification 14-372 to Brannon Inc DBA Smith Electric Service of Santa Maria, California in the amount of \$708,200. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

The existing HVAC system and electrical service panel need to be replaced because:

- Existing boiler is 60 years old.
- Existing air conditioning unit is 25 years old.
- Existing electrical service panel is over 60 years old and new parts are no longer available.
- High maintenance costs including a recent bill for over \$10,000 to replace a portion of the control system.
- Low energy efficiency.

The new HVAC system will have the following benefits:

- Higher efficiency resulting in lower utility bills. Expected annual savings are \$7500.
- Lower maintenance costs.
- Better controls resulting in a more comfortable and efficient building.
- Safer electrical service panel.

The project includes replacing the HVAC system, all of the mixing boxes and adding a dedicated cooling system for the server room. The electrical service panel will be replaced. New duct work will be installed in the board room. Because of the new duct work in the board room, the ceiling tiles will be replaced as well as the lighting.

The replacement of the HVAC system will leave the building without heating or cooling for

approximately 8 weeks. The project is scheduled to begin in early November to minimize impacts to Casitas' employees. Contractor work within the office spaces will occur at night or on weekends.

The project was advertised through F.W. Dodge and on the District's web site. Seven bidders completed the mandatory job walk. Two firms submitted proposals. The bid results are

FIRM	AMOUNT
Smith Electric Service	\$708,200
Anderson Construction	\$791,574

Smith Electric Service has satisfactory completed similar projects and has a contractor's license in good standing.

The FY 2014-15 Capital Budget includes \$600,000 to complete this portion of the project. The project is 18% **over budget**. The project is categorically exempt from CEQA per Section 15301.

This is the first of three phases to improve the energy efficiency of the main office from standards established in the 1950's when the main office was built, to current energy efficiency standards. The lighting in the remaining building areas is scheduled to be replaced in the next phase of the project. The third phase of the project will replace the building windows. The lighting and window replacement projects are estimated to cost a total of \$160,000.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
FOR THE HVAC REPLACEMENT-DISTRICT OFFICE
SPECIFICATION 14-372**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the heating, ventilation and air conditioning system for the district office is in need of being replaced with a modern, efficient system and

WHEREAS, the District received two bids, with the lowest responsive bid submitted by Brannon Inc. DBA Smith Electric Service in the sum of \$708,200.00 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the bid from Brannon Inc. DBA Smith Electric Service in the amount of \$708,200.00 be accepted for the HVAC Replacement-District Office, Specification 14-372 and a contract awarded.

2. That staff is hereby authorized and directed to proceed with the administration of the contract.

ADOPTED this 24th day of September, 2014.

Bill Hicks, President
Casitas Municipal Water District

ATTEST:

Pete Kaiser, Secretary
Casitas Municipal Water District

Memo

To: General Manager
 From: Manager of Operations
 Date: September 19, 2014
 Re: Purchase of Replacement Vehicle -- Project 225

Recommendation: It is recommended that the Board of Directors approve a purchase order to Vista Ford, Oxnard in the amount of \$25,700.71 for the purchase of a ¾ ton pickup truck with utility bed.

Background: The FY 14/15 budget contains funds in the amount of \$26,000.00 for the replacement of a ¾ ton pickup truck in the Electrical/ Mechanical section. The vehicle is used by the section's electrician. Two of the bids were very close. The award was determined by application of the District's local preference purchasing ordinance allowance of 5%.

Four companies submitted bids (prices include trade in of existing vehicle) --

Vista Ford, Oxnard	\$25,700.71
Downtown Ford, Sacramento	\$25,516.52
Paradise Chevrolet, Ventura	\$30,856.74
Winner Chevrolet, Colfax	\$31,634.87
Wondries Fleet Services, Alhambra	No Bid
Santa Paula Chevrolet	No Bid
Ford of Ventura	No Bid
Wm. Morris Chevrolet, Filmore	No Bid

Memo

To: General Manager
From: Manager of Operations
Date: September 19, 2014
Re: Purchase of Replacement Vehicle -- Project 229

Recommendation: It is recommended that the Board of Directors approve a purchase order to Vista Ford, Oxnard in the amount of \$36,124.05 for the purchase of a 1 ton pickup truck with dump bed.

Background: The FY 14/15 budget contains funds in the amount of \$35,000.00 for the replacement of a 1 ton pickup truck in the District Maintenance section. The vehicle is used as the section's crew truck . Two of the bids were very close. The award was determined by application of the District's local preference purchasing ordinance allowance of 5%.

Six companies submitted bids (prices include trade in of existing vehicle) --

Vista Ford, Oxnard	\$36,124.05
Downtown Ford, Sacramento	\$35,689.97
Paradise Chevrolet, Ventura	\$39,281.59
Winner Chevrolet, Colfax	\$39,770.05
Wondries Fleet Services, Alhambra	\$42,249.98
Santa Paula Chevrolet	No Bid
Ford of Ventura	No Bid
Wm. Morris Chevrolet, Fillmore	\$38,121.80

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: September 19, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Renewal of Special Liability Insurance Program

RECOMMENDATION:

It is recommended that the Board of Directors authorize payment of \$63,299.31 to Alliant Insurance Services, Inc. for the renewal of the Special Liability Insurance (SLIP) for coverage effective 9/29/14 – 9/29/15.

BACKGROUND:

The District's insurance broker, Alliant Insurance Services has successfully renewed coverage for the SLIP program with AmTrust Insurance Group effective September 29, 2014. This renewal is \$408.48 above the renewal cost for coverage last year.

If the District is interested in securing Terrorism Insurance Coverage, the District may elect to do so with the understanding that the District would receive an invoice for an additional 5% of the annual premium for the SLIP coverage.

In order for our liability coverage to be renewed under the SLIP program, payment of the premium must be made by September 29, 2014.



Alliant Insurance Services, Inc.
 Newport Beach – Alliant Insurance Services, Inc.
 1301 Dove St., Ste. 200
 Newport Beach
 CA 92660
 Phone: (949) 756-0271

Invoice# 9084	Page 1 of 1
ACCOUNT NUMBER	DATE
CASIMUN-01	9/1/14
BALANCE DUE ON	
9/29/14	
AMOUNT PAID	AMOUNT DUE
	\$63,299.31

SLIP-Special Liability Insurance

Casitas Municipal Water District (see attached)
1055 Ventura Ave.
Oak View, CA 93022

Client:	Casitas Municipal Water District (see attached)			Policy:	Special Liability Insurance (SLIP)	
Policy Number:	TBD			Effective:	09/29/14 to 09/29/15	
Invoice #	ICO	Trans Eff	Due Date	Trans	Description	Amount
9084	ASSIN6	9/29/14	9/29/14	RENB	14-15 SLIP Renewal Premium	\$54,074.70
9084	ASSIN6	9/29/14	9/29/14	SURT	Surplus Lines Taxes	\$1,622.24
9084	ASSIN6	9/29/14	9/29/14	SURF	Surplus Lines Stamping Fee	\$108.15
9084	ASSIN6	9/29/14	9/29/14	AFEE	Agency Fee	\$6,218.59
9084	ASSIN6	9/29/14	9/29/14	CFEE	MGA Service Fee	\$1,275.63
Total Invoice Balance:						\$63,299.31
ANNUAL PREMIUM FOR LIABILITY COVERAGE EFFECTIVE 9/29/14 TO 9/29/15						
<p>IMPORTANT NOTICE: The Nonadmitted & Reinsurance reform act (NRRA) went into effect July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees owed must be promptly remitted to Alliant Insurance Services, Inc.</p> <p>Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income Alliant may earn on a placement, are available at www.alliantinsurance.com. For a copy of our policy or for inquiries regarding compensation issues pertaining to your account contact: Alliant Insurance Services, Inc., Attn: General Counsel, 701 B St., 6th Floor, San Diego, CA 92101</p>						



INSURANCE SUPPLEMENT

AGENCY	APPLICANT/NAMED INSURED	
POLICY NUMBER	CARRIER	NAIC CODE

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury - in concurrence with the Secretary of State, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

- I hereby elect to purchase terrorism coverage for a prospective premium of \$ _____.
- I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

_____	_____	_____
Policyholder/Applicant's Signature	Print Name	Date
_____	_____	_____
Policyholder/Applicant's Signature	Print Name	Date
_____	_____	_____
Policyholder/Applicant's Signature	Print Name	Date

		Effective Date

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CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: September 19, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Amendment to minutes of January 8, 2014

RECOMMENDATION:

It is recommended that the Board of Directors amend the minutes of the January 8, 2014 meeting to reflect the correct date for the Personnel Committee.

BACKGROUND:

The meeting date for the Personnel Committee should be modified in the amended January 8, 2014 minutes to be the Second Monday of the month at 4:30 p.m. Personnel Committee meetings are held at Casitas Municipal Water District located at 1055 Ventura Avenue, Oak View.

Amended Minutes of the Casitas Municipal Water District
Board Meeting Held
January 8, 2014

A meeting of the Board of Directors was held January 8, 2014 at Casitas' Office, Oak View, California. Directors Word, Hicks, Bergen, Kaiser and Baggerly were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and five members of the public in attendance. President Word led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum reported on a meeting with a Bureau of Reclamation representative out of Sacramento and discussion on the Safety of Dams. The representative reviewed the completed work and the scouring that occurred. A subsequent conversation was that the Bureau would approach the slides that occurred 13 years ago as a SOD issue if it got beyond the surface rock. We would like to bring a draft letter and agreement to the board at the next meeting to request the Bureau move ahead with their process. There will be some cost adjustments because of the work on the stability berm toe. Director Bergen asked if the slide information will be in writing. Mr. Wickstrum replied it will be in writing and in the comprehensive facility reviews.

Mr. Wickstrum then reported that he and Mr. Merckling will meet with the City of Ventura on Monday. Mr. Merckling is working on a press release regarding drought and where we stand with Lake Casitas. Villanova reservoir project is proceeding. This project has caused some stress to the system and we are operating some of our pumps manually. We will try to arrange a time for board members to see the project when it is safer.

3. Board of Director comments.

Director Word mentioned the AWA meeting and to let the clerk know if you are interested in attending.

Director Baggerly asked if we are on track for completion of the Senior Canyon project. Mr. Wickstrum replied that he received a call on December 31st from Larry letting us know they had completed the installation. Ron has followed up with inspection and submitting the paperwork. The agreement will be reviewed to see if there is any additional follow up that needs to be done.

4. Board, Committee, and Meeting Approvals APPROVED

- a. Election of Board Officers

The Board Officers for 2014 are as follows:

President	Bill Hicks
Vice President	Mary Bergen
Secretary	Pete Kaiser
Asst. Secretary	Russ Baggerly

On the motion of Director Kaiser, seconded by Director Baggerly and passed by the following roll call vote, the officers were approved.

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

- b. Discussion and approval of meetings that will be considered authorized meetings for the Board.

The board reviewed the meetings and approved them upon a motion from Director Word, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

- c. Selection of Board Committee assignments and dates of meetings.

The Board selected the following committee assignments:

Executive	Bill Hicks, Mary Bergen	1 st Tuesday at 9:30 a.m.
Personnel	Russ Baggerly, Pete Kaiser	2 nd Monday at 4:30 p.m.
Water Resources	Russ Baggerly, Pete Kaiser	3 rd Monday at 9:30 a.m.
Recreation	Bill Hicks, Jim Word	1 st Monday at 9:30 a.m.
Finance	Mary Bergen, Jim Word	3 rd Friday at 9:30 a.m.

On the motion of Director Baggerly, seconded by Director Word and passed, the authorized meetings and committee assignments were approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

5. Consent Agenda ADOPTED

- a. Minutes of the December 11, 2013 Board Meeting.
- b. Recommend approval for Leak Relief to Charles Cantello.
- c. Resolution approving Memberships for 2014.

Director Baggerly asked to pull item c for discussion.

The Consent Agenda, minus item c was offered by Director Kaiser, seconded by Director Bergen and passed with the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

On item c, Director Baggerly asked about memberships for WCVC with Mr. Wickstrum explaining that it is not a membership fee; it is a contribution by agencies to pay for the time and efforts for the watershed coordinator. Director Baggerly then asked if we are going to be a member of Salmonid Restoration Federation. Mr. Wickstrum said there is a small \$35 individual fee we can consider with application to attend the conference. Director Kaiser asked about the Water Fitness Association. Mr. Wickstrum explained that is associated with water fitness activities at the Water Adventure.

The resolution for item c was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 14-01.

6. Bills APPROVED

Director Bergen asked about #019621 for boat damage. Mr. Wickstrum explained this was to repair damage to a boat when staff scratched it with the air canister while checking to see if it was clean and dry. This was the cost to repair the damage.

President Hicks asked about the Tyler Tech software upgrade. Mr. Wickstrum explained this is for our accounting system, software and license agreement.

The bills were approved upon the motion of Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Update on Casitas Action as a result of Quagga Mussels at Lake Piru.

Mr. Wickstrum discussed the finding of quagga mussels at Lake Piru. Staff has been in communication with Lake Piru and on December 20th I took emergency action to extend the ten day quarantine to 28 days given the research that states the quagga mussel can sustain life for 27 days in cool climate. We may be bringing some recommendations to the board at a later date. What we

are operating under right now is the strictest in the state. We will continue to communicate with United Water Conservation District and continue to safeguard our reservoir as much as we humanly can.

Director Baggerly passed out some thoughts he had and suggested that the quagga threat is even closer and we need to strengthen our defenses. We need to protect ourselves from watercraft that may be infected with quagga mussels. After discussion on various recommendations the board suggested creation of an ad hoc committee to review the program.

Upon the motion of Director Kaiser, seconded by Director Bergen and passed by roll call vote, an ad hoc committee of Director Baggerly and Director Kaiser was established to review quagga issues.

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

8. Resolution finding that a Public Necessity Requires the Subcontracting of a Portion of the Villanova Reservoir Repairs & Interior Coating, Specification 13-367 Project. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 14-02.

9. Recommend approval of Staffing Changes at Lake Casitas Recreation Area. APPROVED

Mr. Wickstrum explained that there has been a lot of consideration and work on what to do given the issues these last months on part time employment, health insurance requirements, limits to temporary staff and how do we work there to keep staffing levels appropriate. Additionally, the last year and a half we have staffed the recreation area on a 24/7 basis to safeguard the lake. The recommended changes include using full time positions in lieu of part time.

President Hicks asked about the current number of full time employees and that about ten years ago we had 42 full time employees. Mr. Wickstrum added that 30 years ago we had close to 70 full time employees. We have brought on a lot of additional things such as the fish ladder, water conservation and safety. Director Bergen added that in reviewing the financials and budgets of the district the biggest changes have been in water conservation and fisheries. It will be a benefit to have full time personnel with areas of responsibilities. Things have changed enough that having full time personnel can be important.

Upon the motion of Director Bergen, seconded by Director Kaiser and passed by roll call vote, the above recommendation was approved.

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Information Items:

- a. Recreation Area Report for November, 2013.
- b. CSDA How to be an Effective Board Member.
- c. Recreation Committee Minutes.
- d. Water Resources Committee Minutes.
- e. Personnel Committee Minutes.
- f. Finance Committee Minutes.
- g. Water Consumption Report.
- h. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- i. Investment Report.

11. Adjournment

President Hicks adjourned the meeting at 4:07 p.m.

Pete Kaiser, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: September 19, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Board Meetings Dates in November and December of 2014

RECOMMENDATION:

It is recommended that the Board of Directors discuss their board meeting schedule for the second meetings in November and December 2014 as the regularly scheduled meetings fall on or before a holiday.

BACKGROUND:

The second Board meeting in November is scheduled for November 26th which is the day before Thanksgiving. Some years the board has rescheduled this meeting to earlier in the week, or earlier in the day.

The second Board meeting in December is scheduled for December 24th. In the past, the board has either cancelled the second meeting in December or rescheduled it to a different day.

Should the Board desire to reschedule or cancel a meeting, a resolution to do so will be brought back to the next board meeting for adoption.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Water Resources Committee

DATE: September 17, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of September 15, 2014

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Pete Kaiser and Director Russ Baggerly
General Manager, Steve Wickstrum
Public Affairs/Resource Manager, Ron Merckling
2. **Public comments.** None
3. **Board/Management Comments.**
Director Baggerly requested of Mr. Merckling to change the website reference to the Community Facilities District (CFD Ojai) to a more prominent title and location. This should improve public access to documents related to the Golden State Water Company acquisition.

The General Manager informed the Committee that the Lake Casitas water quality has been challenging the past several weeks as Lake Casitas declines in storage and the lake turn-over has started earlier this year. The Committee recognized the efforts of staff during these challenges.

4. **Update on Water Shortage Contingency Plan.**
The Committee reviewed the draft Plan and provided additional information, comments and changes. The Committee discussed the timing for the Plan review, adoption and implementation.

Staff has begun the initial planning for accounting system changes that compares individual customer water allocation assignments with water use, and applies a conservation surcharge where water use exceeds the allocation. There are several factors regarding this work that lead to an implementation of the allocation billing system beginning July 1, 2015. The factors include:

- a) It will take approximately until May 2015 to complete the accounting system programming;
- b) Casitas customer meter changes to provide for monthly reading will be completed in March 2015;
- c) Accounting system test runs will be needed after programming to assure appropriate billing;
- d) Accounting changes are preferred to occur upon the fiscal year change to avoid unusual reporting.

The Committee recognizes that Lake Casitas will likely decline to 50 percent capacity by the end of November 2014 (if no rain events) and that the District should be prepared to educate customers during the 2015 Winter on the upcoming changes that will be applied on July 1, 2015. In accordance with the Plan, in April 2015 the General Manager will provide recommendations for any necessary actions to reduce water demands.

Mr. Merckling presented an overview of the current water use and initial allocation assignments for various customer classifications. The Committee discussed the availability of allocations.

The General Manager will finish the draft Plan and meet with various customers to build support for the Plan. The Plan will be moved to the Board for consideration when completed.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: September 19, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Committee Meeting of September 19, 2014, at 0930 hours

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Mary Bergen and Director Jim Word
General Manager, Steve Wickstrum
Accounting Manager, Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.** None.
4. **Review of the Financial Statement for August 2014.**
The Committee reviewed the district's revenues, interest gains, expenditures, and salaries and overtime expenditures in various budgets. It is noted that there is an increase in water revenue due to drought water conditions.
5. **Review of the Water Consumption for August 2014.**
The Committee reviewed the water consumption numbers for the current fiscal year through August 2014. There are notable increases in water sales to the resale classification that are primarily influenced by the lack of rainfall and groundwater replenishment.
6. **Discussion and review of the Leak Relief Program.**
Denise Collin presented a survey of leak relief offered by other local water agencies. The Committee discussed the pros and cons of this program, suggested modifications to be considered in the Rates and Regulations for Water Service, and suggested that the program's suspension or level of relief be at the discretion of the Board during various stages of Lake Casitas. The committee considered that the dollar amount of relief requested each year has been relatively small.
7. **HVAC bid for replacement of the District Office HVAC system.**
The General Manager presented the bid results to the Committee for discussion. The direction from the Committee is to move this bid proposal forward to the Board.
8. **Review of bids for truck purchases.**
The General Manager presented bids received for the one-ton dump truck and ¾-ton electrician's truck. The direction from the Committee is to move both bid proposals forward to the Board.

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: August 28, 2014

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: Recreation Area Monthly Report for July 2014

Visitation Numbers

The following is a comparison of visitations* for July 2014:

	July 2014	July 2013	June 2014
Visitor Days	85,220	95,420	61,516
Camps	9,349	10,238	5,752
Cars	21,305	23,855	15,379
Boats	179	273	219
Kayaks & Canoes	12	3	3

Fiscal Year to Date Visitation	
2013/2014	95,420
2014/2015	85,220
% Change	-10.690

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were 7 cables sold for new inspections, 4 vessels were re-inspected and a total of 500 vessels were retagged. Three vessels failed the first inspection in July 2014.

Night fishing from shore was held July 10, 11 and 12.

Operations

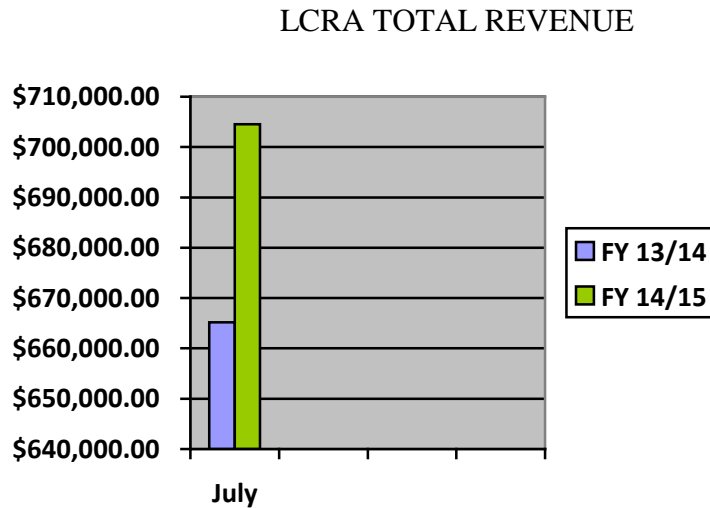
The movie Wall-E was screened on July 5th and Hook was screened July 26th with approximately 100 and 25 participants respectively, Astronomy Night was held July 12th and had 32 participants. The Ojai Trolley Saturday service started July 5th and had an average of 200 customers taking advantage of the free service to and from the City of Ojai and several loops around the Recreation Area each Saturday.

Incidents

Incidents in the Recreation Area for the month of July 2014 that required assistance from outside agencies included: two domestic disputes, three burn victims two of them children, shots fired near the eagle nest, medical laceration, a report of a laser pointer, attempted burglary, arrest for public intoxication, three separate head injuries at the Casitas Water Adventure and a possible allergic reaction.

Revenue Reporting

The unaudited figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



NOTICE OF PREPARATION
Environmental Impact Report
For the
Water Supply Contract Extension Project

September 12, 2014

INTRODUCTION

Pursuant to the California Environmental Quality Act (CEQA), the Department of Water Resources (DWR) will be the Lead Agency and will prepare an Environmental Impact Report (EIR) for the Water Supply Contract Extension Project (proposed project). As more fully discussed below, this proposed project includes amending certain provisions of the State Water Resources Development System (SWRDS) Water Supply Contracts (Contracts).

SWRDS (defined in Water Code Section 12931), or more commonly referred to as the State Water Project (SWP), was enacted into law in the Burns-Porter Act, passed by the Legislature in 1959 and approved by the voters in 1960. DWR constructed and currently operates and maintains the SWP, a system of storage and conveyance facilities that provide water to 29 State Water Contractors (Contractors). The SWP is the largest state-owned, multi-purpose, user-financed water storage and delivery system in the United States. The Contractors receive water service from the SWP in exchange for paying all costs associated with constructing, operating and maintaining the SWP facilities that are attributable to water supply. These Contractors include local water agencies and districts legislatively enabled to serve irrigation, municipal and industrial water supply customers or retail water supply agencies throughout Northern California, San Joaquin Valley, San Francisco Bay Area, Central Coast Area, and Southern California (SWP Service Area). DWR and each of the Contractors entered into Contracts in the 1960's with 75 year terms. The Contracts are substantially uniform. The first Contract, executed by DWR and The Metropolitan Water District of Southern California (MWD), terminates in 2035. All Contracts will terminate by 2042.

The majority of the capital costs associated with the development and maintenance of the SWP is financed by DWR using revenue bonds. These bonds have typically been sold with terms up to 30 years. It has become more challenging in recent years to

affordably finance capital expenditures for the SWP since revenue bonds used to finance these expenditures are not sold with maturity dates that extend beyond the year 2035, the year the contracts begin to expire. Today, DWR only sells bonds that extend for up to 21 years due to the year 2035 limitation. For DWR to sell bonds with up to 30 year terms, it is necessary to extend the termination dates of the Contracts by amendment. As a result, in May 2013, DWR and the Contractors entered into public negotiations to extend the term and make other financial improvements to the Contracts. The outcome of these negotiations is the proposed project described in this Notice of Preparation (NOP).

BACKGROUND

The SWP is a multi-purpose water storage and delivery system consisting of reservoirs, canals, aqueducts, power plants, and pumping plants, maintained and operated by DWR. One of its main purposes is to store and convey water to the Contractors. Over 25 million Californians and 750,000 acres of agricultural land utilize water from the SWP. On average, approximately 70 percent of SWP water is allocated to urban users and 30 percent to agricultural users in accordance with the Contracts. The SWP is also operated to improve water quality in the Sacramento-San Joaquin Delta, control flood waters, generate electricity, provide recreation, and enhance fish and wildlife.

The initial capital costs to build the SWP were financed by DWR using \$1.75 billion of general obligation bonds approved by the voters in 1960 through the Burns-Porter Act. Capital costs in excess of these initial expenditures have been financed, for the most part, with revenue bonds backed by the SWP. DWR typically sells about \$200 million in revenue bonds each year to finance the construction and maintenance of the SWP.

As previously mentioned, in order for DWR to sell revenue bonds with maturity dates extending up to 30 years into the future, a common maturity length for public financing, the termination dates of the Contracts need to be extended. This will ensure DWR can continue to affordably finance SWP expenditures well into the future. As a result, DWR and the Contractors participated in 23 negotiating sessions between May 2013 and June 2014. The negotiations, open to and attended by members of the public, resulted in an Agreement in Principle (AIP) on the proposed changes and additions to the Contracts. The AIP (http://www.water.ca.gov/swpao/watercontractextension/docs/00202-AIP_Concerning_Extension_of_SWP_Water_Supply_Contracts_Execution_Version_6-18-2014.pdf) describes, in general terms, amendments to the existing Contracts that will allow DWR to extend the term of the Contracts and improve the billing process. The AIP defines the proposed project description for the Draft EIR.

The AIP does not represent a commitment by DWR or the Contractors to approve a proposed project or to extend the Contracts but merely a recommendation to pursue

and study the proposed project. Once the EIR is completed and a Notice of Determination filed, DWR and the Contractors will then consider whether to execute the amendments to the Contracts or take other action.

PROJECT OBJECTIVES

DWR and the Contractors have a common interest to maintain the financial integrity of the SWP. In order to address financial challenges and make needed improvements to the current Contract provisions, DWR and the Contractors agreed to the following objectives as they entered into negotiations:

- Ensure DWR can finance SWP expenditures beyond 2035.
- Maintain an appropriate level of reserves and funds to meet SWP purposes.
- Simplify the SWP billing process.

PROJECT AREA

The location of the proposed project includes the SWP facilities and SWP Service Areas See Figure 1 and Figure 2, respectively at the end of this document.

PROJECT DESCRIPTION

The proposed project would add, delete and modify provisions of the Contracts based on the AIP. The proposed project would not create new water management measures, build new or modify existing facilities, or change water allocation provisions of the current Contracts. The proposed project would:

- Extend the term of the 29 Water Supply Contracts to December 31, 2085.
- Provide for increased SWP financial operating reserves during the extended term of the Contracts.
- Provide additional funding mechanisms and accounts to address SWP needs and purposes.
- Develop a new “pay-as-you-go” methodology with a corresponding billing system that better matches the timing of future SWP revenues to future expenditures. “Pay-as-you-go” methodology generally means to recover costs within the year incurred and/or expended. The current billing methodology will be concurrently maintained through 2035 to ensure the full recovery of all past expenditures.

ENVIRONMENTAL BASELINE

CEQA Guidelines Section 15125 states that an EIR must include a description of the physical environmental conditions in the vicinity of the project, as they exist at the time the NOP is published from local, regional, and, in this case, state perspectives (existing

conditions). The environmental setting will constitute the baseline physical conditions that DWR, the Lead Agency, will use to determine whether an impact is significant. In general, the environmental baseline is the same as existing conditions.

PROJECT ALTERNATIVES

Project alternatives, in addition to the no project alternative, will be developed following the scoping process and will consider the views of agencies and the public.

POTENTIAL ENVIRONMENTAL EFFECTS

The EIR will analyze resources that may be affected by the proposed project. Resource topics to be considered in the EIR include, but may not be limited to:

- aesthetics
- agriculture and forestry resources
- air quality
- biological resources
- cultural resources
- geology and soils
- greenhouse gas emissions
- hazards and hazardous materials
- hydrology and water quality
- land use and planning
- mineral resources
- noise
- population and housing
- public services
- recreation
- transportation/traffic
- utilities and service systems.

SCOPING MEETINGS

Two scoping meetings will be held on September 23, 2014 in the Resources Building Auditorium, 1416 Ninth Street, Sacramento, CA 95814 at the following times:

- 2:00 to 4:00 pm
- 5:00 to 7:00 pm


The scoping meetings will include a brief presentation about the proposed project at the beginning of the meeting with time for public comments on the content and scope of the EIR to follow.

WRITTEN COMMENTS

This NOP is being circulated to obtain suggestions and information from interested parties, including responsible and/or trustee agencies and members of the public on the content and scope of issues that may be addressed in the EIR. Written comments from interested parties are invited to ensure that the full range of issues related to implementation of the proposed project is identified early in the CEQA process. Agencies and organizations should provide a contact name and information in their letters. All comments received, including names and addresses, will become part of the official administrative record and may be made available to the public. DWR will post NOP comment letters in their entirety on the DWR web page for the proposed project at <http://www.water.ca.gov/swpao/watercontractextension/>.

In accordance with CEQA Guidelines section 15082(b)(1)(B), within 30 days of receiving the NOP, responsible and trustee agencies shall provide DWR with specific detail about the scope and content of the environmental information to be included in the Draft EIR related to their area of statutory responsibility. Comments from individual respondents, including names and home addresses of respondents, will be made available for public review. You may request DWR withhold your contact information from public disclosure, which will be honored to the extent allowable under California law. If you wish DWR to consider withholding this information, you must state this prominently at the beginning of your comments.

Written comments on the scope of the EIR are due no later than 5:00 pm on October 13, 2014. All comments or questions about the environmental review process should be mailed to Ted Alvarez, State Water Project Analysis Office, Department of Water Resources, 1416 Ninth Street, Room 1620, Sacramento, CA 95814 or e-mailed to ted.alvarez@water.ca.gov. Additional information on the proposed project can be found on the DWR web page at the link for the proposed project provided above.

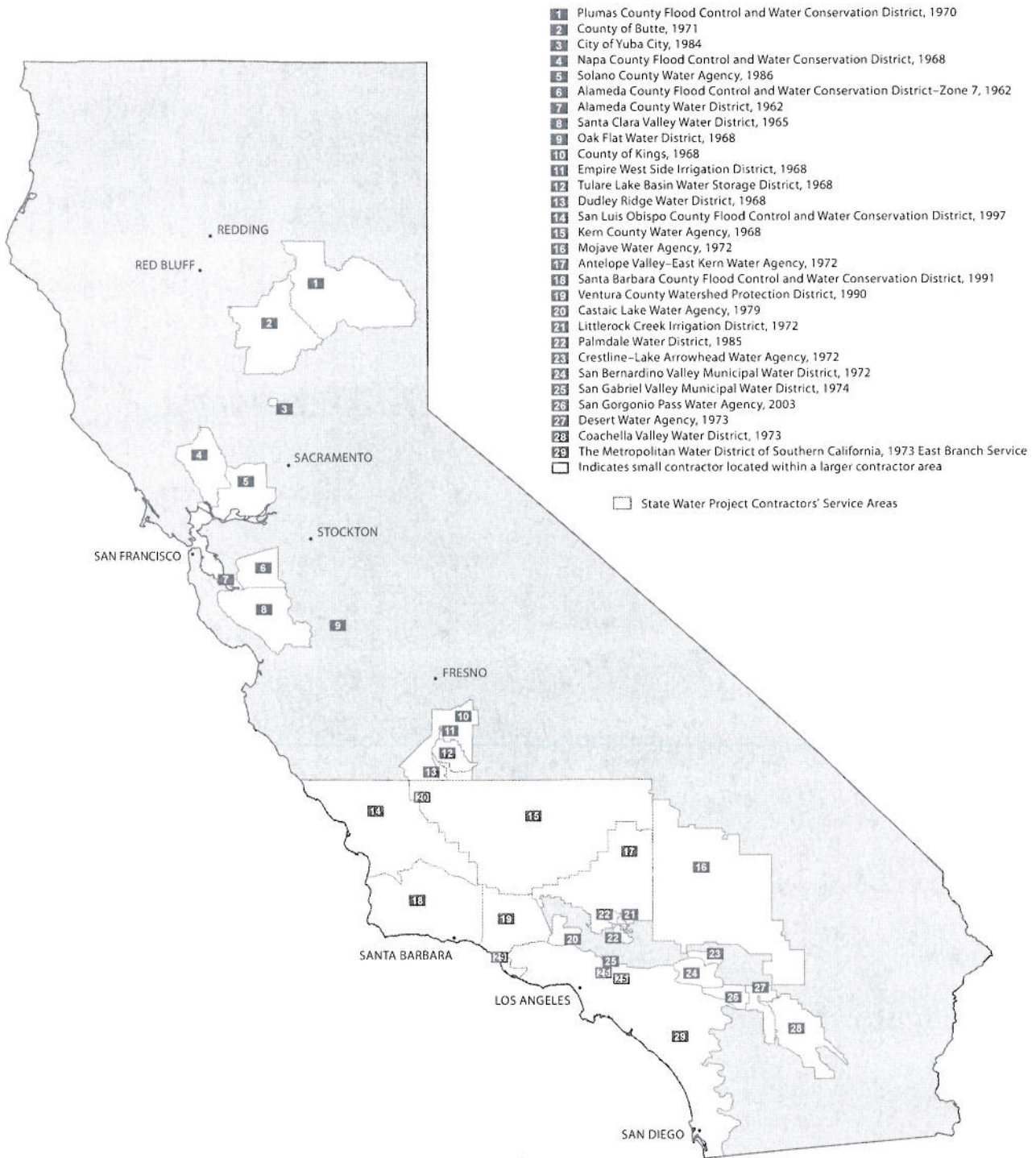
Date: 9/5/2014 Signature: 
Title: Director



SOURCE: California Department of Water Resources, Bulletin 132-11, 2013

Water Supply Contract Extension Project

Figure 1
Primary State Water Project Water Delivery Facilities



SOURCE: California Department of Water Resources, Bulletin 132-11, 2013

Water Supply Contract Extension Project
Figure 2
 State Water Project Contractor's Service Areas

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
09/18/14**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,381,049	\$1,324,647	1.625%	10/03/2012	9.09%	1706
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$944,275	3.027%	06/18/2014	6.48%	3699
*TB	Federal Home Loan Bank	313380A98	08/14/2024	\$126,966	\$123,544	2.500%	07/03/2014	0.85%	3566
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$699,720	\$669,340	2.430%	08/11/2014	4.59%	2903
*TB	Federal Home Loan Bank	313381ST3	01/17/2023	\$250,346	\$244,435	1.500%	09/08/2014	1.68%	2999
*TB	Federal Home Loan Bank	313381TA3	01/17/2023	\$277,619	\$268,983	2.240%	09/08/2014	1.85%	2999
*TB	Federal Farm CR Bank	3133EAZM3	07/24/2023	\$1,658,682	\$1,648,247	2.380%	09/16/2014	11.31%	3186
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$708,329	\$666,753	5.625%	01/16/2013	4.57%	2423
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$704,551	\$713,839	2.875%	07/01/2010	4.90%	264
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$723,066	\$736,169	4.750%	07/19/2010	5.05%	419
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$818,165	2.500%	07/03/2014	5.61%	3642
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$689,407	\$692,323	1.375%	03/12/2012	4.75%	777
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,115,725	\$1,119,730	5.125%	01/03/2012	7.68%	1139
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$682,912	\$657,380	2.375%	09/08/2014	4.51%	2635
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,153,120	\$1,175,928	1.375%	07/06/2010	8.07%	1377
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$700,832	\$702,870	2.125%	07/01/2010	4.82%	72
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,137,802	\$1,174,866	1.375%	07/01/2010	8.06%	1917
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,703	\$778,625	2.613%	12/13/2013	5.34%	3297

Accrued Interest \$115,997

Total in Gov't Sec. (11-00-1055-00&1065) \$14,607,632 \$14,576,115 80.15%

*CD	cit Salt Lake City UT - CD		12/18/2023	\$245,000	\$243,300	3.30%			
*CD	Discover BK Greenwood DE - CD		01/16/2024	\$239,000	\$235,587	3.20%			
*CD	GE Capital - CD Draper, UT		09/27/2023	\$245,000	\$243,219	3.25%			
*CD	GE Capital - CD Salt Lake City, UT		09/27/2023	\$245,000	\$241,327	3.15%			
*CD	Goldman Sachs - CD New York, NY		10/30/2023	\$224,000	\$224,255	3.25%			
*CD	Toyota Financial Services - CD -Henderson NV		12/20/2023	\$245,000	\$243,408	3.30%			

Total Certificates of Deposit: (11.13506) \$1,443,000 \$1,431,096 7.87%

** LAIF as of: (11-00-1050-00) N/A \$446 \$446 0.23% Estimated 0.00%

*** COVI as of: (11-00-1060-00) N/A \$2,178,040 \$2,178,040 0.35% Estimated 11.98%

TOTAL FUNDS INVESTED \$18,229,118 \$18,185,697 100.00%

Total Funds Invested last report \$17,204,078 \$17,322,070

Total Funds Invested 1 Yr. Ago \$18,170,205 \$18,347,885

**** CASH IN BANK (11-00-1000-00) EST. \$4,839,223 \$4,839,223
CASH IN Western Asset Money Market \$702 \$702 0.01%

TOTAL CASH & INVESTMENTS \$23,069,043 \$23,025,622

TOTAL CASH & INVESTMENTS 1 YR AGO \$20,393,772 \$20,571,452

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.